

AUDIT & MEMBER STANDARDS COMMITTEE WORK PROGRAMME FOR 2019/20

Item	24 July 2019	14 November 2019	5 February 2020	19 March 2020	28 April 2020	Deferred Reason
FINANCE						
Annual Governance Statement					√	
Annual Treasury Management Report	√					
Mid-Year Treasury Management Report		√				
Review of Accounting Policies				√		
Statement of Accounts	√					
Treasury Management Statement and Prudential Indicators			√			
Audit & Member Standards Committee Practical Guidance			√			Only relevant if there is updates to guidance so may not be needed
INTERNAL AUDIT						
Annual Report for Internal Audit					√	
Internal Audit Charter and Protocol					√	
Internal Audit Plan					√	
Internal Audit Progress Report	√	√	√			
Quality Assurance and Improvement Programme			√			
Review of Internal Control including Public Sector Internal Audit Standards Self-Assessment Summary			√			
Risk Management Update	√		√		√	
Risk Management Update to include Risk Management Policy and Corporate Risk Register		√				
Counter Fraud Update Report including Counter Fraud & Corruption and Whistleblowing Policies	√					

AUDIT & MEMBER STANDARDS COMMITTEE WORK PROGRAMME FOR 2019/20

Item	24 July 2019	14 November 2019	5 February 2020	19 March 2020	28 April 2020	Deferred Reason
LEGAL AND DEMOCRATIC						
Annual report on Exceptions and Exemptions to Procedure Rules			√			
Overview of the Council's Constitution in respect of Contract Procedure Rules	√					
GDPR/Data Protection Policy		√				
Annual Report of the Monitoring Officer - Complaints		√				
RIPA reports policy and monitoring			√			
Review of the Effectiveness of the Audit & Member Standards Committee			√			
The Rules on Confidentiality		√				
Terms of Reference						
EXTERNAL AUDITOR						
Audit Findings Report for Lichfield District Council 2018/19	√					
The Annual Audit Letter for Lichfield District Council		√				
Certification Work for Lichfield District Council for Year Ended 31 March 2019		√				TBC depending on when we agree the work will be performed – may have to be Feb
Planned Audit Fee 2019/20	√					
Informing the Audit Risk Assessment - Lichfield District Council			√			
Audit Plan for Lichfield District Council 2019/20			√			

AUDIT & MEMBER STANDARDS COMMITTEE WORK PROGRAMME FOR 2019/20

Item	24 July 2019	14 November 2019	5 February 2020	19 March 2020	28 April 2020	Deferred Reason
Audit Committee LDC Progress Report and Update – Year Ended 31 March 2020			√			
Audit & Member Standards Committee Training Session by Grant Thornton				√		